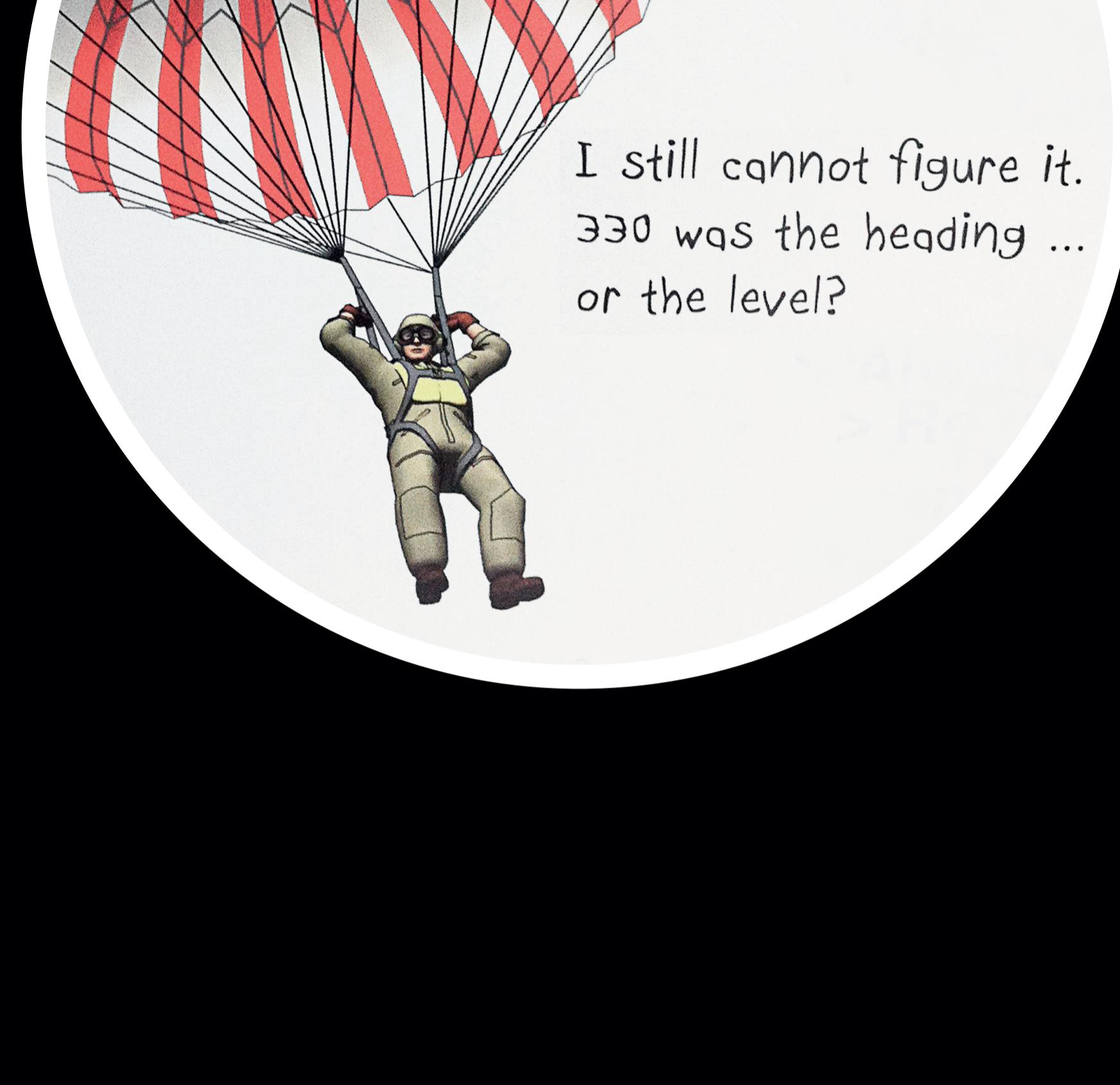
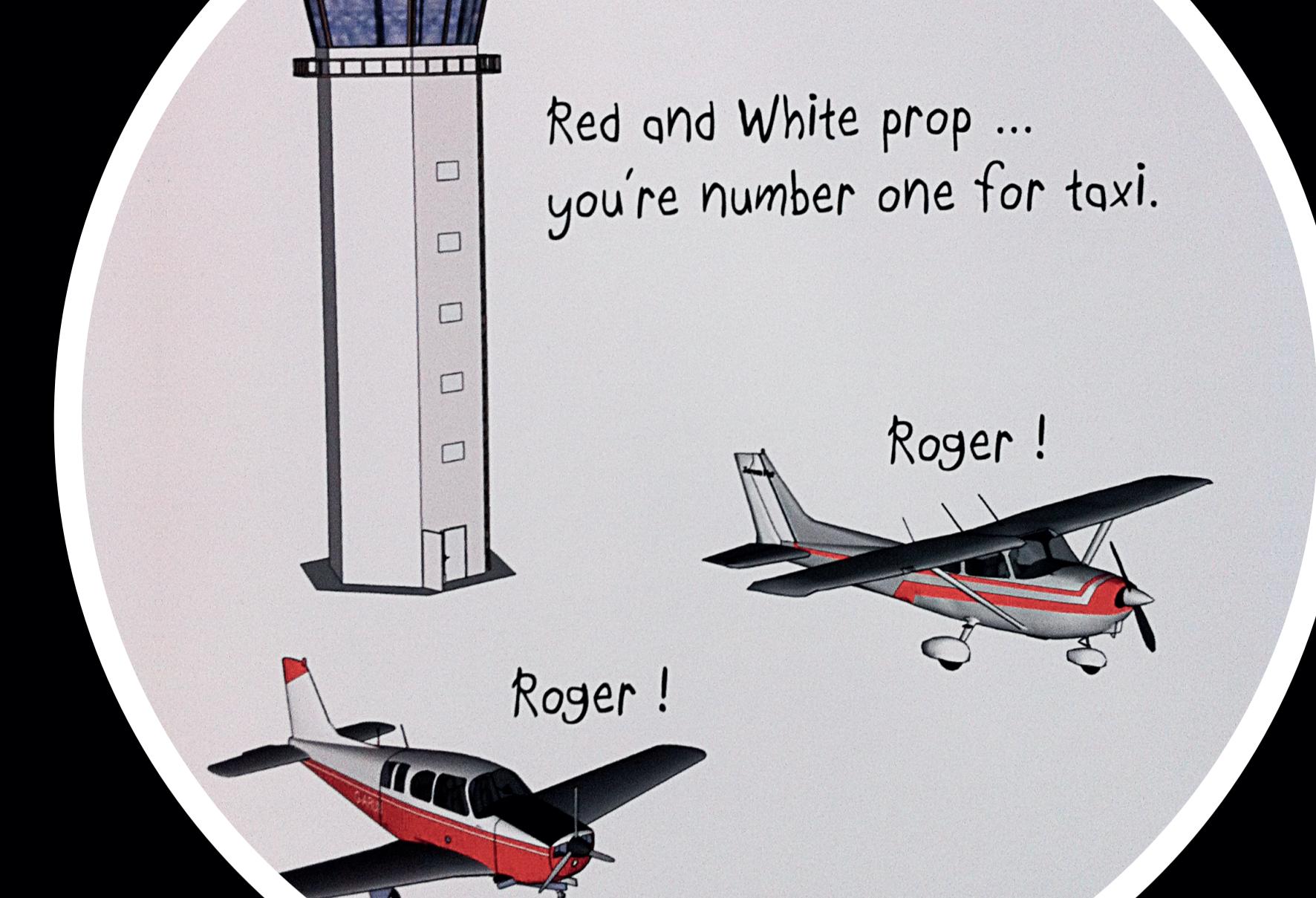


WATCH YOUR **CHECKLIST**

ARE YOUR CLEARANCES CORRECTLY CONSTRUCTED?

- Use full callsigns on every transmission
- Use ICAO standard phraseology



ARE YOUR CLEARANCES RECEIVED BY THE RIGHT CREW, RECEIVED ACCURATELY AND READ BACK?

- Consider potential confusion between headings, speeds and flight levels
- Always query a readback if you are uncertain
- Re-check clearances following a blocked transmission
- Notify aircraft if their callsign sound similar



ARE YOUR CLEARANCES UNDERSTANDABLE AND GIVEN AT THE RIGHT TIME?

- Pronounce 3 as 'TREE' and not as 'THREE'
- Avoid issuing clearances during high pilot workload
- Check rates of climb and descent when issuing new levels - is there enough time to level off
- Speak slow and limit the number of instructions in a single clearance



ARE YOUR CLEARANCES CORRECTLY AND FULLY CARRIED OUT?

- Monitor the actions of an aircraft following the issuance of a clearance