

ANS Contingency Planning Exercises - Main Brief

General

Contingency Planning is a multi-faceted discipline that requires a good understanding of an organisation's objectives, activities and processes. It is not a single person activity but requires the skills and knowledge of many personnel at all levels across an organisation.

Exercises

The Working Session participants will be divided into two groups. Each group will undertake three Contingency planning exercises based around two fictitious State/ANSP scenarios.

- **Exercise 1** involves the formulation of a Policy for ANS Contingency Planning and includes consideration of the Consultation Process between ANSPs, States, Aircraft Operators and Airports.
- **Exercise 2** will develop an understanding of an Operational Concept for contingency,
- **Exercise 3** will build on the previous 2 exercises and look at the some of the detailed planning required to bring the Policy and Operational Concept to reality.

Purpose

The purpose of these Contingency Planning exercises is to further your knowledge and understanding of ANS Contingency Planning, to get you to ask questions and to help provide additional insights into what is a complex and to some extent uncertain activity.

Please note the exercises are **not tests**. We do not expect you to become overnight experts in the subject. It is much more important for you to understand the multitude of potential factors and issues that drive ANS Contingency Planning rather than build a comprehensive plan. Your suggested solutions should take into account all of the information provided in this brief and subsequent briefs as well as the material you have been presented with so far in the Working Session. You should also apply any insights and experience you may have from your own organisations.

Please note, however, that there are also no 'right' or 'wrong' answers. For guidance purposes only, you will be given a 'pink' solution that in our view suggests the main areas that would constitute a model answer.

If you have any doubts or questions then please ask the facilitators who are there to help and clarify.

Aims

The aims of these ANS Contingency Planning exercises are, therefore, to:

- Develop your thinking and knowledge of ANS Contingency Planning.
- Increase your awareness of the different dimensions and scope of ANS Contingency Planning
- Improve your familiarity with the EUROCONTROL Guidelines on ANS Contingency Planning.
- Provide a means for you to provide feedback to EUROCONTROL on potential changes in the Guidelines provided for Contingency Planning.

Supporting Information

Appendices 1 - 3 are attached to this brief to help you familiarise yourselves with the fictitious scenarios **before** the Working Session. The remaining material will be handed out as the exercises progress. Moreover, you will have access to the *EUROCONTROL Guidelines for ANS Contingency Planning (including Service Continuity)* and the associated *Reference Guide*. EUROCONTROL staff will also be available to facilitate the exercises and provide advice as necessary.

Exercise De-Briefs

Time has been allocated in the Agenda for each group to brief all Workshop participants on the outcome of its activities at the end of each exercise session.

Appendices:

1. Fictitious State 'Lutan' Brief
2. Fictitious State 'Aksia' Brief
3. Map
4. Exercise 1 - Policy and Consultation Process Brief
5. Exercise 2 - Operational Concept Brief
6. Exercise 3 - Planning Process Brief